



## **FIXED TERM CONTRACT TO 24<sup>th</sup> SEPTEMBER 2021**

### **Job Description**

EMPLOYER:	St Francis at the Engine Room
JOB TITLE:	Messy Play Support Worker
RESPONSIBLE TO:	Church and Community Worker
RESPONSIBLE FOR:	N/A
MAIN WORK BASE:	Engine Room, Eagle Heights, Lebus Street, Hale Village, N17 9FU
HOURS:	Part -time, 4 hours per week
SALARY:	£10.75 per hour (London Living Wage)

### **Job summary**

#### **Background**

St Francis at The Engine Room has been in existence since 2013 becoming a valuable community resource offering church services and community activities in and around The Engine Room. In 2017 a new church and centre were opening with a nursery (Little Engineers) and café (Table13) in Hale Village. Following recent funding from Haringey Giving, Linklaters and the National Lottery, we require a Messy Play assistant to work on Thursday mornings until 24<sup>th</sup> September 2021.

Hale Village is a growing, vibrant community in the heart of Tottenham Hale. The Engine Room plays an active role in, serving and helping to build a stronger more cohesive and integrated community across the diverse, multi-ethnic demographic of the area. An area which includes a mix of students, lower income families and individuals and more affluent younger professionals.

#### **Purpose**

Messy Play has been a long running activity supporting young families in both Hale Village and Ferry Lane Estate. Thanks to recently secured funding from Haringey Giving, the National Lottery and Linklaters we are able to offer a part time role working with our Church and Community Worker on Messy Play.

### **Principal Duties and Accountabilities of the role**

- Setting up furniture, play equipment, COVID 19 sanitation station and activities for each session .
- Sanitizing and clearing away all Messy Play equipment and toys, in a manner ready for the next session.
- Preparing snack refreshments for sessions.
- Assist with ensuring all service users are registered, sign in, follow general and COVID19 Health & Safety protocols.
- During sessions actively engage with children and users, through verbal communication and organized play activities.
- Assist in circle time activities.
- Attend and contribute to monthly activity planning, audit and meeting.
- Assist with project evaluations .
- Actively participate in statutory personal related development and team building activities. Eg .safe guarding, health & safety, First Aid.
- The post holder may be required to undertake any other duties that are commensurate with the role.

*Note: This job description does not form part of the employee's contract of employment but is provided for guidance. The precise duties and responsibilities of any job may be expected to change over time. Job holders should be consulted over any proposed changes to this job description before implementation.*

## Person Specification

Attribute/Skill	Essential	Desirable
Experience, knowledge, training and qualifications	<p>Previous work experience with babies and young children in a playgroup, drop-in or nursery setting essential.</p> <p>Approachable, friendly, energetic, personality.</p> <p>Good command of English and communication skills.</p> <p>Ability to work as part of a team, to deliver a high-quality service</p> <p>Due to the nature of the tasks involved, must be able engage in some physically demanding tasks.</p> <p>Able to actively support, promote and encourage the Engine Room's Christian ethos, mission and values.</p>	<p>Creative or performance art talents most welcome.</p> <p>NVQ in Childcare and Education desirable but not necessary.</p>

### IMPORTANT INFORMATION

Appointment is subject to a clean DBS check & two references (one personal, one professional)

#### To Apply

Please send a CV and a one page covering letter by email explaining how you meet the Person Specification to:

**Andrew Johnston, Operations Director, St Francis at The Engine Room**

[andrew.johnston@engineroom.org.uk](mailto:andrew.johnston@engineroom.org.uk)

#### Closing Date for applications

Friday 26<sup>th</sup> March 2021 9.00am